Dear Prospective Vendor,

We want to start by thanking you for expressing interest in our Fall Made in NH Craft Fair at Coppal House Farm. The past showings at our event have showcased some truly talented individuals with unique offerings. We are excited to announce the dates for the upcoming 2018 fall fair on the weekend of Oct 13th & 14th.

Our goal is to attract previous vendors, along with new crafters, artisans, and exhibitors. Please feel free to suggest other vendors to our office or simply give them a copy of the application form. In order to maintain the “hand-crafted” integrity of this event, only items personally handcrafted by you, the artist, will be accepted for display. There will be no resale of purchased or commercial items. We had a great show last year and we are planning for an even better event in 2018!

Please complete and return the application along with your payment to reserve your space. Spaces are allocated based on past attendance and what will best diversify the market. Only one vendor will be allowed per space. All applications must be signed, dated, and include payment to be considered.

**NO TELEPHONE RESERVATIONS WILL BE ACCEPTED.**

**NO RESERVATIONS WILL BE MADE WITHOUT PAYMENT.**

Email confirmation will be sent to those vendors assigned space. Please do not assume that you have been assigned a space until you have received an email confirmation.

**Spaces must be reserved by Friday September 7, 2018**. If all spaces are filled, your fee will be returned, and you will be placed on a waiting list in the event of a cancellation.

Sincerely,

Meghan Kelley

General Manager

Coppal House Farm

**Day of Info**

Dates: Saturday Oct 13th & Sunday Oct 14th,2018

Set up starts at 8:30 am (the farm is open from 10 am to 5 pm). You are required to stay until 5 pm.

Each space is 10’x10’.

The spaces are all outdoors with no electric hookups. Be prepared for all types of weather. Tents are strongly encouraged, but not required. If you do bring a tent, you **MUST** have the legs weighted. If you arrive without tent weights you will be asked to take your tent down. This is a safety issue and appreciate your understanding. You must provide your own tables and chairs. If you are staying for the entire weekend, you may set up once, close your tent at the end of the day, and simply reopen it the next day if you choose. Coppal House Farm will not be responsible for any equipment or goods left on the premises.

You are responsible for cleanup of your space at the end of your stay. We are proud to be a farm of distinction, and with that comes the responsibility that the grounds are kept clean.

The vending area will be directly across from our farm stand. You will be required to drop off your items, and then move your vehicle. Vehicles will not be allowed in the sales area after 9:30 am. While you may not keep your vehicle with you, it will be near the vending area.

Cut-off Date for sign-ups: Friday Sept 7th, 2018

We look forward to having you at our farm for this most anticipated event! We would love to promote all our vendors in any way possible, so please provide us with your website and/or social media information so we can link to your various sites. Please call the Coppal House Farm office at 603-659-3572 with any questions.

**Fall Corn Maze Craft Fair Application**

Vendor’s Name: Phone(H):

Business Name: Phone (W):

Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email Address: \_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address:

**Description of Craft (please be specific):**

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**Photos of merchandise are appreciated**

Please choose the dates you would like to attend. If you cannot attend the whole weekend you may select just one date, but preference will be given to those coming all weekend.

Sat Oct 13th Sun Oct 14th

Stall fees are $35 per day. You must include a check for the full amount to be considered for a vending space.

Additional Info you would like for us to know (facebook url, etc):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_